

Applying for SAT/ACT Accommodations

Parents and Students,

In many cases exceptional students may be allowed accommodations on SAT, ACT, and Advanced Placement (AP) college testing, however applying for these accommodations is separate and distinct from the accommodations provided for by the Public School system. Both ACT and SAT are private organizations and any testing accommodations must be approved by them. Your high school counselor can assist you in this process; however it is completed between the parent and the counselor. The following are descriptions explaining how to apply for these accommodations.

SAT/AP

SAT and AP accommodations is completed by the high school counselor, however there is a form that must be signed before any documentation can be faxed to College Board. This consent form is found on www.collegeboard.com in “Students with Disabilities” tab or your counselor can print one for you during a face-to-face meeting. Parents need to sign this form and present to the counselor before the process can begin. The counselor will then copy confidential documents from the student’s file and complete the application on-line. All documents will be faxed to College Board for evaluation. It is important to remember that College Board makes the decision to provide accommodations. The response to applications is about 6 weeks so make sure you allow for time before any desired test date.

ACT

The ACT application has a few more steps. Parents print the Application for Accommodations from the www.act.org web site and complete the parent/student part of the form. Bring these documents to the guidance counselor. The counselor will then complete the rest of the form and copy confidential documents from the students file. Once done, the counselor will return the file to the student to bring home (Parent may wish to have it mailed home or pick it up themselves). The parent/student then includes payment and mail to ACT as indicated. Because of the multi-step process allow for 6-8 weeks to apply before the desired testing date.