

How To Register As A Volunteer Coach In SCPS


Step One: Contact the Athletic Director

Step Two: Register as a Dividend Volunteer

TO REGISTER AS A NEW DIVIDEND VOLUNTEER.

- 1) Go to the Seminole County Public Schools website: www.scps.k12.fl.us and click on the link for “Dividends School Volunteer.”



On the Dividends page, below the Dividend icon , click on the words - “Be a Volunteer – Apply Here!”

- 2) All Applicants must login: Enter your social security number and date of birth with no spaces/no dashes between the numbers.
- 3) Complete the entire application form.
- 4) Click the “Preview” button at the bottom of the page. Make sure all information is correct.
- 5) Click the “Submit” button at the top of the page.

PREVIOUS VOLUNTEERS

- 1) You only need to update your application by re-answering the Security Safety Information and selecting school(s).
- 2) Click the “Preview” button at the bottom of the page.
- 3) Click the “Submit” button at the top of the page.

Step Three: Fingerprinting

You may have your fingerprints scanned by a Human Resource representative at the Educational Support Center and weekday between 8:30AM-12PM or 2PM-4PM excluding holidays and days the District is closed for business.

Cost is \$57.25, fingerprints are good for 5years.

Step Four: Approval

SCPS Dividends Manager will contact Athletic Director and Dividends Coordinator when you are approved.

Misa Mills

Manager

Community Involvement/Dividends School Volunteer Programs

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